Deposit Tips

On the deposit slip, fill in:

- > The correct date
- >> The amount of money in **cash** you want to deposit
- >> The amount of money in **checks** you want to deposit
- >> The **subtotal** (how much money you're depositing in all)
- >> The **total** (the subtotal minus any money you're taking out)

On your checks:

Endorse your checks by signing them on the back

